

Company registered number: 07186241

Charity registered number: 1136323

Norwood Community Group Services Ltd

Report and Accounts

31 March 2016

Norwood Community Group Services Ltd
Report and accounts
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**Norwood Community Group Services Ltd
Company Information**

Trustees

Mary Hannigan (Chair)
Carl Lamey
Gynell Foster (Appointed 21 May 2015)
Elizabeth Ward

Director

Jamal Abdur Rahman

Registered office and principal office

The Old Library Centre
14 - 16 Knights Hill
West Norwood
London
SE27 0HY

Company registered number

07186241

Charity registered number

1136323

Norwood Community Group Services Ltd Trustees' Report

The trustees present their report and accounts for the year ended 31 March 2016.

Structure, Governance and Management

Norwood Community Group Services Limited is a charitable company limited by guarantee, with no share capital, incorporated on 11 March 2010 and registered as a charity on 14 June 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of winding up, the members of the company are liable to subscribe for £10 each to satisfy their guarantee to the company.

The trustees are known as members of the Management Committee and meet on a regular basis to undertake its monitoring and strategic role. The day to day management of the charity is the responsibility of the director, who attends all management committee meetings and reports on all key management and strategic matters.

Trustees

The following persons served as trustees during the year:

Mary Hannigan (Chair)
Carl Lamey
Gynell Foster (Appointed 21 May 2015)
Elizabeth Ward

Objectives and Activities

The principal objectives and activities are to further benefit the residents of Lambeth and surrounding areas in a common effort to advance education and to provide facilities in the interest of social welfare for recreation, leisure time occupation with the object of improving the conditions of life for the residents.

During the year, the following activities were undertaken which are in line with the Charity's objectives as outlined in our Articles of Association.

- Fit 4 Life Karate is delivered every Monday at The Old Library Hub, 14-16 Knights Hill, West Norwood between 7.00pm and 8.30pm and is open to all members of the community regardless of age, this activity is attended regularly by the local community.
- Fit 4 Life indoor football is delivered every Friday at the Elmgreen School Elmcourt Road, West Norwood between 6pm and 8pm and is open to young people ages 7 - 19.
- This year to achieve our objectives we have used mentoring through sport and structured workshops, promoting social awareness and responsibility to its community members.
- Our theme this year has been a focus on young people, which have included educational workshops and recreational activities throughout the year.
- Training and preparation for employment through accredited programmes and practical work.

Norwood Community Group Services Ltd Trustees' Report

Objectives and Activities - continued

- The Young Lambeth Cooperative objective is to promote partnership work between local groups. Norwood Community Group Services is already part of a consortium with Rathbone and High Trees Community Development Trust. This will allow us to utilise each others resources and work jointly to reach our objectives.
- We have been attracting fans of NCGS through Social networking sites such as facebook and twitter these outlets allow us to get our message across and build our audience locally as well as worldwide.

Our constant endeavour to raise awareness of the services provided by the Charity within the community, has lead to an increased number of people utilising the services we provide.

Achievements and Performance

During the year, we received the following awards:

- SAP - Summer Activity Programme
- Football tournament - young people received awards
- West Norwood and Tulse Hill Consortium formed by Rathbone, High Trees Community Development Trust and NCGS
- The Consortium's contract will expire in March 2017 with the option reapply
- The Consortium submitted a joint summer bid and were successful
- Karate classes - health and fitness
- Football sessions - health and fitness
- We have accredited numerous young people throughtout the year

NCGS are affiliated to the Assessment and Qualifications Alliance (AQA) an awarding body which accredited our programmes allowing us to reward our users with something tangibly to remind them of the experience. Once they have completed their specific assignment or tasks as specified in each unit

The recognition and achievements of the above has enhanced the Charity's status from the perspective of the present sponsors and hopefully for future sponsors.

Reserves Policy

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. The charity, with the aid of sound financial management and the support of both its staff and volunteers, will endeavour to maintain funds that will enable it to meet its obligations as they fall due.

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the Management Committee on 21 September 2016 and signed on its behalf by:


Carl Lamey
Trustee


Jamal Abdur Rahman
Director

Norwood Community Group Services Ltd

Independent examiner's report to the trustees of Norwood Community Group Services Ltd

I report on the accounts of the company for the year ended 31 March 2016 , which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The Trustees are responsible for the preparation of the accounts. It is your duty to ensure that the company has kept adequate accounting records. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and an independent examination is needed.

In order to assist you to fulfil your statutory duties, we have compiled for your approval the accounts of Norwood Community Group Services Ltd for the year ended 31 March 2016 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

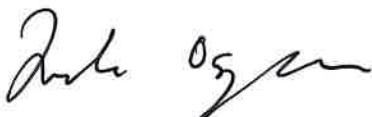
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the company. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kunle Osanyin, FCCA
Pottershand Limited
Chartered Certified Accountants
SBC House
Restmor Way
Wallington
Surrey
SM6 7AH

21 September 2016

Norwood Community Group Services Ltd
Statement of Financial Activities
for the year ended 31 March 2016

	Notes	2016 £	2015 £
Unrestricted income			
General funds received		<u>20,779</u>	<u>24,079</u>
Unrestricted expenditure on:			
Charitable activities		13,507	19,644
Administrative expenses		8,127	9,967
Total expenditure		<u>21,634</u>	<u>29,611</u>
Net movement before interest	2	<u>(855)</u>	<u>(5,532)</u>
Interest payable	3	(213)	-
Net movement in unrestricted funds		<u>(1,068)</u>	<u>(5,532)</u>
Unrestricted funds brought forward		(5,392)	140
Unrestricted funds carried forward		<u>(6,460)</u>	<u>(5,392)</u>

Norwood Community Group Services Ltd
Balance Sheet
as at 31 March 2016

	Notes	2016 £	2015 £
Current assets			
Debtors	4	198	453
Creditors: amounts falling due within one year	5	(6,658)	(5,845)
Net current liabilities		<u>(6,460)</u>	<u>(5,392)</u>
Net liabilities		<u>(6,460)</u>	<u>(5,392)</u>
Represented by:			
Unrestricted funds - General	6	(6,460)	(5,392)
Funds		<u>(6,460)</u>	<u>(5,392)</u>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

These accounts were approved by the Management Committee on 21 September 2016 and signed on its behalf by:


Carl Lamey
 Trustee


Jamal Abdur Rahman
 Director

Norwood Community Group Services Ltd
Notes to the Accounts
for the year ended 31 March 2016

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. These funds are recognised when receivable. Grants are recognised in full in the statement of financial activities in the year in which they are receivable, unless they are for a future period, in which case they are deferred and disclosed as deferred income within creditors due within one year.

2 Operating profit	2016	2015
	£	£
This is stated after charging:		
Director's remuneration	<u>7,700</u>	<u>13,960</u>
3 Interest payable	2016	2015
	£	£
Interest payable	<u>213</u>	<u>-</u>
4 Debtors	2016	2015
	£	£
Other debtors	<u>198</u>	<u>453</u>
5 Creditors: amounts falling due within one year	2016	2015
	£	£
Bank loans and overdrafts	5,183	5,066
Other creditors	<u>1,475</u>	<u>779</u>
	<u>6,658</u>	<u>5,845</u>
6 Movement in funds	2016	
	£	
At 1 April 2015	(5,392)	
Deficit for the year	(1,068)	
	<u>(6,460)</u>	
At 31 March 2016	<u>(6,460)</u>	

Norwood Community Group Services Ltd
Schedule to the Statement of Financial Activities
for the year ended 31 March 2016

This page is not part of the statutory accounts

	2016	2015
	£	£
Income		
General funds received	<u>20,779</u>	<u>24,079</u>
Expenditure on:		
Employee costs:		
Wages and salaries	895	850
Directors' salaries	7,700	13,960
Staff training and welfare	1,188	174
Travel and subsistence	569	782
	<u>10,352</u>	<u>15,766</u>
Premises costs:		
Rent	1,826	1,775
	<u>1,826</u>	<u>1,775</u>
General administrative expenses:		
Telephone and fax	1,155	1,436
Postage	35	80
Stationery and printing	224	1,194
Information and publications	187	363
Subscriptions	100	163
Bank charges	221	124
Insurance	599	435
Equipment expensed	40	230
Software	-	59
Repairs and maintenance	227	375
Project sundry expenses	3,155	3,878
	<u>5,943</u>	<u>8,337</u>
Legal and professional costs:		
Accountancy, book-keeping and payroll fees (including VAT)	1,681	1,788
Advertising and PR	-	373
Other legal and professional	1,832	1,572
	<u>3,513</u>	<u>3,733</u>
Total expenditure	<u>21,634</u>	<u>29,611</u>